

# Teaching and Learning Center

The Teaching and Learning Center (TLC) facilitates student learning by serving as the headquarters for the college's distance education programs and providing the professional development resources that lead to the growth and success of Gadsden State Community College faculty and staff. Lead by the Director of Distance Education, Faculty Development, and Learning Resources, the TLC supports the college's mission, vision, and core themes by promoting a learning-centered community that supports teaching and service excellence in a collaborative environment. The TLC primarily provides several services and resources to the college community. Those services include (but are not limited to) the following: learning management system administration and training, instructional support software and services, faculty and staff professional development, instructional design and digital media creation services, exam proctoring for distance learning courses, evaluation, and compliance for distance learning course offerings, and tutorial assistance in the use of distance learning software applications to faculty, staff, and students. The TLC works closely with the college's Information Technology Services Department in order to provide users with technical assistance.

For questions about the TLC or inquiries about training needs, assistance in the use of the college's distance learning software applications, digital media creation needs, and/or other professional development, visit the [TLC](#) webpage for contact information. You may also email [tlc@gadsdenstate.edu](mailto:tlc@gadsdenstate.edu) with the subject line "Questions from Catalog."

For general technical support, please submit a [Help Desk](#) ticket. If you are unsure whether you should contact the TLC or IT Help Desk, go ahead and complete the Help Desk's online form and one of our Help Desk Technicians will assist or direct you to the proper office and/or contact.